Bid No. 20-09

Steel Structures for Ohme Substation

PUBLIC UTILITY DISTRICT NO. 1
of

PROCUREMENT AND CONTRACT SERVICES
P.O. Box 1231 (98807)
327B North Wenatchee Avenue
Wenatchee, WA  98801
(509) 661-4479 or (888) 663-8121
http://www.chelanpud.org/cf/PCS_Bids
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INSTRUCTIONS TO BIDDERS

ITB-1  RECEIPT AND OPENING OF BIDS
Public Utility District No. 1 of Chelan County, Washington (herein called the "District"), invites bids on the forms contained in these Contract Documents (Exhibits). All blanks must be appropriately filled in. The envelopes containing the bids must be sealed, addressed and delivered to Minh Dang, Procurement and Contract Services, Public Utility District No. 1 of Chelan County, at office at 327B North Wenatchee Avenue, Wenatchee, Washington 98801 (P. O. Box 1231, Wenatchee, WA 98807) and designated as Bid No. 20-09 for Steel Structures for Ohme Substation. Bids will be publicly opened and read aloud at 2:30p.m., Pacific Prevailing Time, March 27, 2020 (Bid Opening Date). E-mail bids are not allowed. The District may waive any informalities or immaterial irregularities, as authorized by applicable law, or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered except as otherwise permitted by these Contract Documents. No Bidder may withdraw a bid during the time the Bid Proposal states the bid shall remain in force.

ITB-2  PREPARATION OF BIDS/BID PRICE
Each bid must be submitted on the prescribed forms contained in the Contract Documents (Exhibits). All blank spaces for bid prices must be filled in, in ink or typewritten, signed, and shall include, but not limited to, the following:

- Original of the executed Bid Form.
- Bidder's Data.
- Acknowledgment of receipt of Addenda to Contract Documents on Bid Form.
- Bid Bond, or certified or cashier's check.

Bidder's failure to properly complete or submit the above referenced documents may result in rejection of its bid if the omission is determined by the District to be material.

The Total Bid Price shall be all inclusive to include the furnishing and delivery of all materials, tools, equipment, all taxes (excluding Washington State sales tax on the Bid Price), licenses, overhead, profit, Performance and Payment Bond, and all miscellaneous items as required by the Contract Documents. The District will pay the Contractor for Washington State sales tax; this tax shall be shown as a separate item on invoices and will be paid on the basis of items received and accepted.
ITB-3  MONETARY REQUIREMENT
All Bid Proposals must be quoted in U.S. dollars.

ITB-4  CLARIFICATIONS/BID WITHDRAWAL
Any Bidder may submit data to clarify its bid in a sealed envelope at any time prior to the scheduled closing time for receipt of bids. A Bidder may withdraw its bid before the time set for opening sealed bids, but may not do so once that time arrives.

ITB-5  BID BOND OR DEPOSIT
Each bid must be accompanied by a certified or cashier's check, payable to the order of Public Utility District No. 1 of Chelan County, Washington for a sum of 5 percent of the Total Bid Price or by a Bid Bond, in the form included in Exhibits of these Contract Documents. The Bid Bond shall be issued by a corporate surety licensed to do business in the State of Washington, and acceptable to the District. The Bid Bond shall be accompanied by a certified copy of the power of attorney authorizing the attorney-in-fact of the corporate surety to execute and deliver the Bond on behalf of the surety, together with a currently executed certificate of an authorized officer of the Surety stating that the power of attorney is in full force and effect. The Bid Bonds, certified or cashier's checks of all Bidders will be returned without interest after the Contract has been awarded to the successful Bidder, except that of the successful Bidder which shall be retained until the Contract is executed. The Bid Bond shall be at the expense of the Bidder. The amount of the certified or cashier's check, if furnished, or Bid Bond will be forfeited to the District as liquidated damages unless the successful Bidder enters into a Contract in accordance with its bid within ten (10) days after it is notified that it is the successful Bidder. The defaulting Bidder shall not be the lowest responsible Bidder and the District may then select the lowest responsible Bidder and deliver a Notice of Award to such Bidder.

ITB-6  PERFORMANCE AND PAYMENT BOND
The successful Bidder must, within ten (10) days after it is notified that it is the successful Bidder by the delivery of a Notice of Award, furnish a Performance and Payment Bond which must be submitted on the form included in Exhibits of these Contract Documents. The Performance and Payment Bond shall be for 100% of the Contract Price plus Washington State sales tax unless otherwise specified in Specific Requirements. The Performance and Payment Bond shall extend through the warranty period unless otherwise specified elsewhere in the Contract Documents. The Performance and Payment Bond shall be executed with a Satisfactory Surety authorized to issue surety bonds in the State of Washington. The Performance and Payment Bond shall be accompanied by a certified copy of the power of attorney authorizing the attorney-in-fact of the corporate Surety to execute and deliver the Bond on behalf of the Surety, together with a currently executed certificate of an authorized officer of the Surety stating that the power of attorney is in full force and effect. The actual cost of the Performance and
Payment Bond shall be borne by the successful Bidder. At the District’s sole discretion, authorization may be given to Contractor to begin the Work while finalizing minor deficiencies in the Performance and Payment Bond; progress payment(s), if any, may be withheld until the deficiency(ies) is corrected.

**ITB-7 EXAMINATION/CLARIFICATION OF CONTRACT DOCUMENTS**

Each Bidder shall thoroughly examine and be familiar with the Contract Drawings, Specifications and other Contract Documents, and submission of a bid shall constitute an acknowledgment upon which the District may rely that the Bidder has thoroughly examined all Contract Documents. No claim for additional compensation will be allowed which is based upon a lack of knowledge of the Contract Documents.

If a Bidder requires clarification of the Contract Documents, the Bidder shall at once forward to the District a written request for interpretation, clarification, or qualification before submitting its bid. The Bidder making this request is solely responsible for its timely receipt. The District will reply only in the form of written Addenda. The District shall neither be bound by, nor responsible for, any explanations, interpretations, clarifications, or qualifications of the Contract Document other than those given in written Addenda as specified in this paragraph. A BIDDER’S FAILURE TO FOLLOW THE PROCEDURE DESCRIBED IN THIS PARAGRAPH SHALL BE A BASIS FOR REJECTING ITS BID. No interpretation, clarification, qualification, amendment, or modification shall be valid unless set forth in an Addendum issued by the District. The District shall not be bound by, and hereby objects to, any term, condition or other provision which is different from or in addition to that contained in the Contract Document or the written Addenda.

PLEASE NOTE THAT ATTEMPTS BY ANY BIDDER TO QUALIFY ITS BID PROPOSAL BY SUBMITTING WITH IT “STANDARD CONDITIONS,” “STANDARD TERMS,” MODIFICATIONS TO THE GENERAL AND/OR SPECIFIC REQUIREMENTS, OR THE LIKE, WITHOUT COMPLYING WITH THE PROCEDURES SET OUT IN THE IMMEDIATELY PRECEDING PARAGRAPH MAY CONSTITUTE A BASIS FOR REJECTION OF THE BID. TO THE EXTENT ANY SUCH QUALIFICATIONS ACCOMPANY BIDDER’S BID PROPOSAL, THE DISTRICT SHALL BE ENTITLED TO CONSIDER THOSE STATEMENTS AS NULL, VOID AND OF NO EFFECT IN AWARD OF THE CONTRACT.

**ITB-8 EXCEPTIONS TO CONTRACT DOCUMENTS**

The District may reject a Bid Proposal if it contains terms or conditions that are materially different from those contained in these Contract Documents. The District may, at its option, consider a Bid Proposal if it contains terms or conditions that are immaterially different from those contained in these Contract Documents by waiving such irregularity as an informality.
A proposal to substitute materials, processes or articles that are, in the District's sole judgment and opinion, equal to those required by these Contract Documents may not be considered materially different. The Bidder shall provide to the District adequate documentation to support that the substituted material is equal.

**ITB-9 EVALUATION OF BIDS**

In evaluating the bids, the following criteria, in addition to responsiveness of bid, responsibility of Bidder and Total Bid Price, will be considered:

- Experience, technical qualifications, skill, ability and capacity of the Bidder.
- Character and record of performance of the Bidder.
- Ability of the Bidder to perform the Contract within the time specified, taking into account all of the Bidder's existing business commitments.
- Thoroughness of Bidder's compliance with and completion of data requests to the extent it impacts the District's ability to compare Bid Proposals and verify compliance with Specifications.
- Qualifications and eligibility of Bidder to receive an award of the Contract under applicable laws and regulations.
- Such other information as may be secured having a bearing on the decision to award the Contract including but not limited to prior safety violations and lawsuits.
- Bidder’s Data (see Bidder’s Data which follows).

**ITB-10 BIDDER’S DATA**

The manufacturer shall have had a minimum of five (5) years experience in the successful design, manufacture and delivering of substation structures specified by these Contract Documents prior to submission of its Bid. For evaluation purposes, Bidder shall provide the following information for at least five (5) projects of similar scope that the manufacturer performed in the past five (5) years:

- Name of project;
- Project owners’ names, addresses and phone numbers;
- Project contact person and contact information;
- Dates of project; and
- Bidder’s scope of responsibility for each project.

The District will conduct reference checks of the Bidder/manufacturer. In the event that information obtained from the reference checks reveals concerns about the Bidder/manufacturer’s past performance or ability to successfully perform the Contract, the District reserves the right, at its sole discretion, to determine that Bidder is not responsible.

In conducting reference checks, the District may include itself as a reference if the Bidder/manufacturer has performed past work for the District, even if the Bidder did not
identify the District as a reference. Likewise, the District reserves the right to check references for Bidder/manufacturer from others even if they were not identified by the Bidder as references in the Bid.

**ITB-11 SUPPLEMENTAL BIDDER RESPONSIBILITY CRITERIA**

In accordance with the provisions of RCW 39.04.350, the District will consider the criteria at Evaluation of Bids, Bidder’s Data, Specific Requirements and/or Specifications or elsewhere in these Contract Documents in evaluating Bidders and Bid Proposals. In the event that the District determines, after evaluating the criteria, that a Bidder is not responsible, the District will provide written notification to Bidder of the reasons for the determination in compliance with RCW 39.04.350. A Bidder that receives notice that the District has determined them not to be responsible may appeal the determination within three (3) business days by presenting additional information to the District. The District will consider properly submitted additional information before issuing its final determination. If the District’s final determination is that the Bidder is not responsible, the District will not execute a contract with another bidder until two (2) business days after delivery of the final determination to Bidder.

If a Bidder fails to supply information requested by the District concerning responsibility within the time and manner specified above, the District may base its determination of responsibility upon any information related to the supplemental criteria or may find the Bidder not responsible.

A potential Bidder may request that the District modify the supplemental criteria in a timely manner before the bid submittal deadline. The District will consider the request submitted by the potential Bidder and respond before the bid submittal deadline. If the District elects to change the criteria, the District will issue an Addendum to the bid documents identifying the new criteria, in accordance with RCW 39.04.

**ITB-12 CONTRACT AWARD**

The District reserves the right to reject any or all bids, and to waive any informality or immaterial irregularity in the bids received. The District reserves the right to let the Contract to the lowest responsible Bidder, whose bid will be most advantageous to the District, price and other factors considered.

The Contract award must comply with the State of Washington laws governing Public Utility Districts which provide that no Contract shall be let for more than fifteen percent (15%) in excess of the District’s estimated cost of materials or work.

The acceptance of a Bid Proposal will be evidenced by a Notice of Award in writing signed by an authorized representative of the District’s Procurement and Contract Services Department and delivered to the Bidder whose Bid Proposal is accepted. No other act of
the District shall constitute acceptance of a Bid Proposal. Timely acceptance of a Bid Proposal shall obligate the Bidder whose Bid Proposal is accepted to execute the Contract set forth in these Contract Documents.

ITB-13 MATERIAL IDENTIFICATION

Bidders must furnish descriptions of the items they propose to furnish. Whenever in the Specifications any material, process or article is indicated or specified by patent, number, proprietary name or name of manufacturer or any combination of these, such Specification shall be deemed to be used for the purpose of facilitating description of the material, process or article desired and shall be deemed to be followed by the words "Or Equal." Any Bidder (and the Contractor) may offer in the bid (or after Contract award) any material, process or article which shall be equal in every material respect to that so indicated or specified, provided that if the material, process or article offered by the Contractor after Contract award is different from that in its Bid Proposal and is not, in the opinion of the District, equal in every material respect, then the Contractor must furnish the material, process or article specified or one that in the opinion of the District is the equal thereof in every material respect. The District shall be the sole judge of the quality and suitability of the proposed substitution.

END OF INSTRUCTIONS TO BIDDERS
GENERAL CONDITIONS

GC-1 DEFINITIONS

The following definitions apply throughout these Contract Documents when the term or phrase is capitalized, unless the context clearly requires otherwise:

ACT OF GOD – Earthquake, flood, cyclone or other cataclysmic phenomenon of nature. A rain, windstorm, high water or other natural phenomenon of unusual intensity for a specific locality, but which might reasonably have been anticipated from historical records of the general locality, shall not be construed as an "Act of God" and no payment shall be made to the Contractor for damages or delays resulting therefrom.

ADDENDA – The written notices of modification or clarification of the Contract Drawings, Specifications, or other Contract Documents, which may be issued by the District to holders of Contract Documents prior to the opening of Bid Proposals. The singular of Addenda is Addendum.

APPROVED – Approval by the Engineer and by appropriate government officials according to applicable codes, and consistent with any applicable quality standards.

AS DIRECTED – Direction given to Contractor by the Project Engineer.

AS REQUIRED – Applicable codes, standards and/or Contract requirements as may be required for Satisfactory performance of the Contract.

BID BOND – The approved surety bond form as provided in Exhibits submitted by a Bidder and its Surety along with the Bid Proposal in satisfaction of RCW 54.04.080 and to guarantee payment of damages for failure or refusal of the successful Bidder to enter into a Contract with the District following Notice of Award of bid.

BID PRICE(S) – The sum(s) stated on the Bid Form, for which the Bidder offers to enter into a Contract with the District.

BID PROPOSAL – The written offer by the Bidder to perform the Contract under the conditions specified and submitted on the Bid Form set forth in Exhibits.

BIDDER – The person, entity or corporation that submits a Bid Proposal to the District for consideration and evaluation pursuant to the appropriate Advertisement for Bids and Contract Documents.

COMPLETION – Completion of the Contract, which is the last date of performance under the Contract to comply with the Contract Documents to the reasonable satisfaction and acceptance by the District.
CONTRACT – The signed agreement, a sample of which is located in Exhibits of these Contract Documents and all legal obligations created by execution of said agreement.

CONTRACT DOCUMENTS – All of the following documents included as the various parts of the Contract between the District and the Contractor:

- Addenda
- Advertisement for Bids
- Bid Proposal
- Bidder’s Data
- Contract
- Contract Drawings
- Field Work Order/Change Orders
- General Conditions
- Instructions to Bidders
- Notice of Award
- Performance and Payment Bond
- Purchase Order
- Specifications
- Specific Requirements

The table of contents, titles, headings, running headlines and marginal notes contained herein and in the documents are solely to facilitate reference to various provisions of the Contract Documents and in no way affect, limit, or cast light on the interpretation of the provisions to which they refer.

CONTRACT DRAWINGS – A pictorial description of the items to be furnished or copies thereof, which is included as a part of the Contract Documents, as modified by Addenda, Field Work Order/Change Orders to the Contract. "Contract Drawings" shall include the drawings issued to Bidders to delineate the scope. Only those drawings prepared on the standard title block sheet of the District shall be "Contract Drawings."

CONTRACT PRICE – The total sum stated on the Contract, but excluding Washington State Sales Tax, as adjusted by any Field Work Order/Change Orders, for which the Contractor agrees to perform as required by the Contract Documents.

CONTRACT TIME – The time designated in the Contract Documents for Completion of the Contract as required by the Contract Documents. The Contract Time may be modified only by Field Work Order/Change Order. Unless otherwise specified in these Contract Documents, the Contract Time shall begin to run from the date specified on the Notice of Award.
CONTRACTOR – The entity, person, firm or corporation whose Bid Proposal has been accepted by the District and who, together with the District, has executed the Contract required by the Contract Documents.

DISTRICT – Public Utility District No. 1 of Chelan County headquartered in Wenatchee, Washington.

DOLLARS – Currency of the United States.

EFFECTIVE DATE – The date upon which the Contract, Addendum, Field Work Order/Change Order, or other official document takes effect.

ELECTRONIC TRANSMISSION – Telefacscimile, electronic mail, or other means of electronic transmission available to the District to transmit documents or communications.

ENGINEER’S INSTRUCTION – A written statement and/or Drawing delivered to the Contractor by the Engineer which directs the Contractor to perform any act or acts related to the Contract or clarifies an issue concerning the Contract Drawings or Specifications.

ENGINEER, PROJECT ENGINEER OR PROJECT MANAGER – The principal or authorized person designated by the District to be responsible for the inspection, measurement, and testing, and authorized to order changes to the Work on behalf of the District.

FIELD WORK ORDER/CHANGE ORDER – A directive by the District made pursuant to General Conditions, Changes in the Work – Field Work Order/Change Orders, or written supplemental agreement entered into by the District and the Contractor to modify the Contract after its execution with or without notice to the Surety. The signature of the Contractor is not required for a directive. Such Field Work Order/Change Order must be authorized in writing by the District’s Commission or, if for an amount within the authority granted by the Commission, by a District employee.

HAZARDOUS CHEMICAL – Any chemical which poses a physical or health hazard. OSHA 29 CFR 1910.

HAZARDOUS MATERIAL – Any substance or material in any form or quantity which poses an unreasonable risk to safety and health or property when transported in commerce. USDOT 49 CFR 302.

HAZARDOUS SUBSTANCE – Any substance designated under the Clean Water Act and the Comprehensive Environmental Response, Compensation and Liability Act as posing a threat to waterways and the environment when released. USEPA 40 CFR 302, OSHA 1910.120.
INSPECTORS – Those individuals designated by the District to inspect, measure and test under direction of the Project Engineer. In addition, is authorized to order changes to the Work as per the Stop Work Directive in these Contract Documents.

NOTICE OF AWARD – Written notification to the successful Bidder of the District's acceptance of the bid of said Bidder. A sample form can be found in Exhibits. Contract Time may start upon receipt of the Notice of Award if so specified in the Contract Documents.

OR EQUAL – Contractor-proposed substitution of specific materials or processes that are deemed by the District, in its sole discretion, to be equal in every material respect to that specified in the Contract Documents.

OWNER – Synonymous with the term "District."

PERFORMANCE AND PAYMENT BOND
“Payment Bond” - the District approved surety bond form furnished by the Contractor and its Surety as a guaranty for the payment and protection of all Subcontractors, companies, and persons supplying labor, materials, equipment or professional services and the payment of sales taxes in the prosecution of the Work as defined in the Contract Documents.

“Performance Bond” - the District approved surety bond form furnished by the Contractor and its Surety as a guaranty that the Contractor will execute, furnish, and guarantee the Work, pay sales tax and perform all of the requirements of the Contract.

Note: The District's approved bond form(s) is set forth in Exhibits.

PROVIDE – To furnish and deliver.

REQUEST FOR PAYMENT – A written statement from the Contractor to the District requesting payment of some or all of the Contract Price and sales or use taxes.

SATISFACTORY – Satisfactory to the District.

SHOP DRAWING – A pictorial or other description of the details of proposed materials, equipment, methods of installation or other Work prepared by the Contractor or a Subcontractor and submitted for the approval of the District.

SPECIFICATIONS/TECHNICAL SPECIFICATIONS – The technical, engineering and manufacturing descriptions of the items to be furnished which are included as a part of the Contract Documents as modified by Addenda and/or Field Work Order/Change Orders to the Contract.
STOP WORK DIRECTIVE – A written statement delivered to the Contractor which directs the Contractor to discontinue performance on specific items.

SUBCONTRACTOR - Any person, entity or corporation, other than an employee of the Contractor, supplying any Work in connection with the Contract pursuant to an agreement with either the Contractor or any Subcontractor of the Contractor.

SUBSTANTIAL COMPLETION – When the Contract has been performed to the extent that the District has full use and benefit of the items both from the operational and safety standpoint, and only minor incidental items such as operation and maintenance instructions, warranties, and the like remains to physically complete the total Contract, the Engineer may determine the Contract is substantially complete.

SURETY – The person, entity or corporation who assumes the obligations of a surety by executing a surety bond or bonds payable to the District and to other indemnities, as applicable, guaranteeing one or more of the following: the successful Bidder will execute a Contract, perform the Contract, and pay in full all Subcontractors and laborers, materialmen, mechanics and suppliers to the Contractor and any Subcontractor.

UNIT PRICE – The amount bid by the Contractor (Bidder) for furnishing one (1) unit when such units are furnished in the approximate quantities estimated, such quantities being subject to reasonable adjustment at such price.

WORK – All management, Superintendence, labor, materials, equipment, and all component parts thereof, transportation and other facilities or services necessary to complete Contractor's obligations as specified in the Contract Documents and completion by Contractor of all documentation and receipt of all District approvals (or Acceptance) necessary pursuant to the Contract Documents.

GC-2 ACCESS TO RECORDS
The District and other authorized representatives of the State of Washington shall have access to any book, document, paper, and record of the Contractor which are pertinent to this Contract for the purposes of making audits, examination, excerpt, and transcriptions. In the event that it is determined that the Contractor has overbilled the District by two percent (2%) or more, the Contractor shall pay to the District, on demand, the cost of the audit.

All such records and all other records pertinent to this Contract and work undertaken pursuant to this Contract shall be retained by the Contractor and any Subcontractor for a period of six (6) years after the final acceptance of the Work pursuant to this Contract, unless a longer period is required to resolve audit findings or litigation. In such cases, the
District may request, and the Contractor and all Subcontractors shall abide by, such longer period for record retention.

**GC-3 CORPORATE AUTHORITY; BINDING SIGNATURES**

Each of the individuals executing this Contract or any document required by the Contract Documents on behalf of the Contractor warrants they are an authorized signatory of the entity for which they are signing, and has sufficient corporate authority to execute this Contract.

**GC-4 INTENT OF DOCUMENTS**

It is the intent of the Contract Documents to specify and set forth a complete operational unit, units, or system ready for use regardless of whether or not every detail has been set forth in the Contract Documents. Any omission of details from the Contract Documents shall not be construed to mean that they are to be omitted by the Contractor or to affect in any way the completeness of the items to be furnished. The cost of such details shall be included in the Contract Price. When materials, methods, labor or equipment are described in words which when so applied have well-known or technical trade meanings, these descriptions shall be held to refer to such meanings.

**GC-5 CLARIFICATION OF CONTRACT DOCUMENTS**

If, in the course of performance of the Contract, the Contractor requires clarification of the Contract Documents, Contract Drawings or Specifications, the Contractor shall immediately inform the Engineer in writing. The Engineer will promptly review the request for clarification and, if necessary, issue additional information or an Engineer's Instruction or the District may issue a Field Work Order/Change Order. Any work done after such discovery and until receipt of additional information, Engineer's Instruction, Field Work Order/Change Order shall be at the Contractor's expense.

To avoid any disputes which might arise as to the meaning of anything contained in the Contract Documents, or any alleged error, omission or discrepancy therein, the Engineer's opinion as to the true intent and meaning, and the Engineer's interpretations thereof, shall be binding and final.

**GC-6 OWNERSHIP OF ENGINEERING DATA AND OTHER INFORMATION**

All designs, design criteria, Contract Drawings, Specifications, computations, estimates, survey notes and other data prepared for this Project, whether prepared by the District or the Contractor, shall be the property of the District. Such data shall not be duplicated or used for other work by the Contractor without the express written consent of the District.
GC-7 WORK PRODUCT
All data, designs, drawings, calculations, information obtained, materials information and the results of all Work performed by Contractor hereunder in written, electronic or other form shall become the property of the District upon Completion of the Work performed and shall be delivered to the District prior to final payment.

GC-8 COPYRIGHT
No reports, maps, specifications or other documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of the Contractor, or shall be deemed to be copyrighted by virtue of preparation by an engineer or architect or by virtue of any placement of a professional stamp on such reports, maps, specifications or other documents, including but not limited to engineers' and architects' stamps. Any result or materials suitable for copyright arising out of this Contract shall be owned and retained by the District. The District in its sole discretion shall determine whether it is in the public's interest to release or make available any patent or copyright.

GC-9 CONTRACT DRAWINGS AND INSTRUCTIONS
The District has prepared designs and sufficient Contract Drawings and Specifications. The Engineer may issue additional information during the term of the Contract by means of an Engineer's Instruction, and/or Drawings to add detail to the Contract Documents and facilitate the successful Completion of the Contract. All such Engineer's Instructions, Contract Drawings, and other clarifying information shall be consistent with the Contract Documents and shall be developments thereof and reasonably inferable therefrom.

All Work shall be furnished in strict conformity with the Contract Documents and to the exact dimensions fixed thereby. The District reserves the right to make reasonable changes in dimensions and relocations of materials and equipment, provided such changes or relocations are made prior to work on any item to be changed or relocated. Such changes or relocations shall be made at no additional cost to the District.

Access to an electronic download of the complete set of Contract Documents will be provided to Bidder. Additional copies of Specifications and either full or reduced size Contract Drawings, if desired by the Contractor, will be furnished by the District, and at District's discretion, Contractor may be charged for the cost of reproduction, handling and mailing.

GC-10 REFERENCED STANDARDS & SPECIFICATIONS
Reference in the Specifications to codes, standards and specifications promulgated by local, state and/or federal authorities, professional or technical associations, institutes or societies, are intended to mean the latest edition of each such code, standard or specification adopted and published as of the date of the Contract, except where
otherwise specifically indicated. Each such code, standard or specification referred to shall be considered a part of the Specifications to the same extent as if reproduced therein in full.

**GC-11 WORKMANSHIP OF CONTRACTOR**

All Work shall be such that its several component parts function as a workable system, with all accessories necessary for its proper operation, and the Work shall be completed with all components tested, properly adjusted, and in working order. The Work shall be performed in accordance with the Contract Documents and in conformity with the best accepted standard practice of the trade so as to contribute to maximum efficiency of operation, accessibility and appearance and minimum cost of operation, maintenance and future alterations and additions.

**GC-12 COMPLIANCE WITH CONTRACT DOCUMENTS**

Unless otherwise specified, all workmanship, equipment or material shall be provided in full conformance with the Contract Documents, and shall be of the best available grades of their respective kinds. Whenever material or an article or piece of equipment is identified on the Contract Drawings or in the Specifications by reference to manufacturers' or vendors’ names, trade names, catalog numbers, etc., it is intended merely to establish a standard as to physical size, strength, function, performance, technical data, information, tests, ratings, etc. established by the manufacturer, and herein used by the Engineer and indicates the minimum acceptable standard and is to be considered “Or Equal” unless otherwise specified.

Offers of substitution for items described in the Contract Documents as “Or Equal” will be considered only upon the written request of the Contractor, and no requests for substitutions will be acknowledged or considered from suppliers, distributors, manufacturers, or any other source. Requests for approval of substitution shall be made by submitting documentary evidence of equality in the form of, but not limited to, descriptive literature, samples, records of performance, certified copies of tests by independent recognized laboratories, and differences in price and delivery, if any, in the form of certified quotations from suppliers of both the specified material, equipment, method of construction or process, or shop drawings, and the proposed substitute. Contractor shall submit three (3) sets of all data to the Engineer. **NO PURCHASE SHALL BE MADE BY CONTRACTOR WITHOUT THE ENGINEER’S PRIOR WRITTEN APPROVAL.**

If the Contractor is unable to secure all materials or equipment of the size, kind and type specified in these Contract Documents or those proposed as substitutes by the Contractor and accepted by the District as equal in every material respect to those specified, through no fault of its own, the Contractor shall immediately give written notice to the Engineer of the same. Thereafter, the District, at its option, may require the use of substitute materials
or equipment of greater or lesser cost, and in such event, the unit price shall be adjusted for the difference in the price between the materials or equipment specified or previously accepted as substitutes equal in every material respect and the substitute materials or equipment accepted. The District at its sole discretion may refuse to accept any substitute material or equipment.

The Engineer shall have the final approval on whether a proposed substitution is approved as an “Or Equal.”

**GC-13 INSPECTION AND REJECTED WORK**

The Engineer will have the right to reject defective items. Rejected items shall be satisfactorily replaced with proper items and the Contractor shall remove rejected materials from the premises. If the Contractor fails to proceed at once with the replacement of rejected items, the District may, by contract or otherwise, replace such material or correct such Work and charge the cost thereof to the Contractor.

The Contractor is not relieved of any obligations to fulfill the Contract as prescribed, and defects shall be corrected and unsuitable materials shall be rejected by the District and replaced by the Contractor.

**GC-14 STOP WORK DIRECTIVE**

Where, in the judgment of the Engineer and/or District designated Inspector, the Contractor or any Subcontractor is performing Work contrary to the conditions and terms of the Contract, the Engineer and/or District designated Inspector will notify the Contractor of any such situation in writing.

If, after this notification by the Engineer and/or District designated Inspector, the Contractor does not commence appropriate corrective action to the satisfaction of the Engineer, the Engineer and/or District designated Inspector may issue a Stop Work Directive (SWD) stating the specific work to be discontinued and so notify the Contractor in writing.

Upon receipt of a SWD from the Engineer and/or District designated Inspector, the Contractor and the Subcontractor shall cease operations, including shipments, on any specified product or services to the extent mandated by the SWD. Work shall not resume until the Contractor has obtained a written authorization from the Engineer and/or District designated Inspector. A written authorization to resume further operations shall be granted only upon approval of the Contractor’s written commitment to correct those conditions itemized on the SWD.
The issuance of a SWD shall constitute a non-excusable delay, and the Contractor shall not be entitled to time extension or additional compensation (either direct or consequential) due to the delay.

**GC-15 WARRANTY**

The Contractor warrants to the District that the items and Work provided for under the Contract shall perform and operate for the purpose(s) specified, shall be new and free from defects and deficiencies in material and workmanship, shall meet all Specifications, including those relating to performance contained or incorporated by reference in the Contract and that any assembly and/or installation will be performed in a competent manner in accordance with accepted professional standards.

The foregoing warranties shall apply to defects or deficiencies occurring within a period of one (1) year from the date of final acceptance of the Contract by the District. Additional warranty provisions may be stated in the Specifications.

If, during the warranty period, the item(s) is not available for normal use due to a failure to comply with the requirements of the Contract Documents or any warranty, the time of unavailability shall not be counted as part of the Warranty Period. If at any time during the warranty period the District notifies the Contractor of any failure to comply with the warranty, the Contractor shall promptly and, at the time the District approves, correct any noncompliance and remedy any damage to other items or any other property resulting from the noncompliance. The warranty period shall then be extended for any corrected Work until the expiration of an additional warranty period, that shall commence upon the acceptance by the District of the correction. All costs involved in correcting and remedying any noncompliance shall be borne by the Contractor.

If the Work does not meet the warranties specified above, the Contractor, after receipt of written notice from the District, shall immediately correct any defect or deficiency, including nonconformance with the Specifications. The cost of labor, materials and equipment associated with such repair or replacement shall be borne by the Contractor.

In the event the Contractor fails to remedy any such defect or deficiency in a timely manner, the District may undertake such remedy as it deems reasonably necessary and the Contractor shall bear all costs reasonably associated with said remedial action by the District. The reasonable time for repairs/remedies shall be determined by the District.

The Contractor shall obtain written warranties from suppliers of materials and equipment and shall deliver the original warranties to the District prior to final acceptance of the Contract. Such warranties shall state that they run in favor of the District, regardless of whether contract privity exists between the warrantor and the District.
Neither the final payment, nor any other provision of the Contract, nor partial or entire use of the materials and/or equipment by the District shall relieve the Contractor of liability with respect to the warranties referred to in the Contract or any other warranties express or implied.

The warranty provided herein is in addition to, and not in lieu of, any other guarantees, warranties, rights or remedies that may otherwise be available under applicable law to the District, and shall not in any way limit the same.

**GC-16 INDEMNITY**

The Contractor covenants and agrees that it will indemnify and hold harmless the District and any and all of the District’s officers, principals, agents and employees, from any liability, loss, damage, cost, charge or expense, whether direct or indirect, arising in any way out of the performance of this Contract (including, but not limited to contractual claims, lien claims, retainage claims, extra work claims, bodily injury and property damage) to which the District or said other indemnitees may be put or subject by reason of any act, action, neglect, omission or default under this Contract on the part of the Contractor or any or any of the Contractor's officers, principals, agents, or employees. The indemnity provision shall be specifically subject to RCW 4.24.115 (or as amended). Contractor’s indemnity obligations shall survive the Completion and final acceptance of the Contract, and shall only terminate upon final satisfaction by the Contractor of all such suits, claims or other proceedings.

In the event any suit, claim or other proceeding shall be brought against the District or any of the District’s officers, principals, agents or employees, at any time alleging facts that, if proven, would give rise to the indemnity obligation set forth in the paragraph above, the Contractor hereby covenants and agrees to assume the defense thereof and defend the same at the Contractor's own expense. Within the limits of the paragraph above, the Contractor agrees to pay all judgments that may be incurred by or obtained against the District or any other indemnitee under this section as a result of such suits, claims or other proceedings.

The Contractor’s submission of a bid under these Contract Documents and execution of the Contract constitutes Contractor’s conscious and intentional acceptance of the terms of this section and the Contractor's express waiver of any and all statutory immunity provided by the Washington State Industrial Insurance Act, RCW Title 51, with regard to all rights of the indemnitees stated herein. THE TERMS OF THIS SECTION, SPECIFICALLY INCLUDING THE PRECEDING WAIVER OF IMMUNITY, SHALL BE DEEMED MUTUALLY NEGOTIATED TO THE FULLEST EXTENT ALLOWED BY THE LAWS OF WASHINGTON APPLICABLE TO THE DISTRICT CONCERNING BIDDING AND AWARD OF CONTRACTS FOR PUBLIC WORKS.
GC-17  SUBCONTRACTORS

The Contractor shall be and operate as an independent contractor in the performance of the Work and shall have complete control over and responsibility for all personnel and all tiers of Subcontractors performing the Work. In no event shall the Contractor be authorized to enter into any agreements or undertakings for or on behalf of the District or to act as or be an agent or employee of the District.

The Contractor agrees that it is fully responsible to the District for the acts and omissions of its Subcontractors and of persons and/or entities either directly or indirectly employed by them as it is for the acts and omissions of persons employed by it directly. Contractor shall not utilize any Subcontractor or supplier to whom the District has a reasonable objection and District has notified the Contractor of same, and shall obtain the District’s written consent before making any substitutions or additions to its list of Subcontractors.

If the District concludes that any portion of the Work subcontracted by the Contractor is not being prosecuted in accordance with the Contract Documents, the Contractor shall, upon request of the District, remove the Subcontractor performing such Work. Such removal shall not relieve the Contractor of its responsibility for the performance of the Work or complying with all other requirements of the Contract.

Nothing contained in the Contract Documents shall create any contractual relationship between any Subcontractor and the District. The District’s consent to or approval of any Subcontractor under the Contract shall not in any way create any contractual relationship between any such Subcontractor and the District and shall not relieve the Contractor of its obligations under the Contract and no such consent or approval shall be deemed to waive any provisions of the Contract.

Contractor shall require and set forth in its written contracts with Subcontractors that all Subcontractors are and shall be bound by the terms of the Contractor’s Contract with the District, including, but not limited to, the General Conditions, Specific Requirements, Specifications, Contract Drawings, Addenda, Field Work Order/Change Orders (which will be incorporated into the subcontract by reference), and shall assume toward Contractor the obligations and responsibilities that the Contractor assumes in and by the aforesaid documents towards the District.

GC-18  ACCEPTANCE AND REJECTION OF MATERIALS OR EQUIPMENT

The District shall not be deemed to have accepted any materials or equipment prior to the completion of inspection and testing for the purpose of ascertaining whether the materials and equipment are as represented and contracted for. At the District’s option, such tests may be made either at the factory before shipment, or upon receipt of material, or in the field after the erection and installation, or all of the above. Additional inspection and/or testing requirements may be stated in the Specific Requirements or Specifications.
If inspection or testing show the materials or equipment to be not as represented or contracted for, the District may refuse to accept the same if the Contractor is unable to remedy the fault after having been given reasonable opportunity in which to do so under the circumstances. The Contractor must remove or correct the non-conforming material at the Contractor’s sole expense. The reasonable time to remedy the fault shall be determined by the District. Inspection upon delivery shall not constitute acceptance unless stated in the Specific Requirements or Specifications.

GC-19 TERMINATION FOR DEFAULT / NONCOMPLIANCE

Acts of Default - Any of the following events constitute an act of default by the Contractor and a material breach of the Contract:

- The Contractor abandons the Work.
- The Contractor fails to supply workers with relevant experience and sufficient skills, suitable materials or suitable equipment, or performs Work of a lesser quality than specified in the Contract Documents.
- The Contractor fails to fully maintain the schedule of Work or fails to fully meet any of the schedules or milestone dates specified in the Contract Documents.
- The Contractor violates laws, regulations or orders of any public body having jurisdiction, violates any policy of the District, or does not comply with instructions or directives from the Engineer, or disregards the authority of the Project Engineer.
- The Contractor fails to make prompt payment for labor, materials, supplies, equipment or to Subcontractors.
- The Contractor fails to provide the approved Statement of Intent to Pay Prevailing Wages, Affidavit of Wages Paid.
- The Contractor fails to comply with the conditions, Specifications or provisions of the Contract Documents.
- The Contractor is careless or incompetent as determined by the District.
- The Contractor ceases or is unable to pay its debts as they mature, or authorizes or takes any action under bankruptcy or reorganization, readjustment of debt, insolvency, liquidation or other similar laws, or proceedings under any such laws that are instituted against it.
- The Contractor assigns the Contract or sublets Work without first obtaining the District’s permission.
- The Contractor receives a Stop Work Directive and fails to take corrective action.
- The Contractor receives multiple Stop Work Directives.
- The Contractor fails to pay attorneys fees and costs as provided in the General Conditions.
- The Contractor is otherwise in violation of any material provision of the Contract.

Consequences of Default – The District shall provide written notice of default. If the Contractor fails to remedy any of the above acts of default within ten (10) days after written
notice of default, the District may terminate the Contractor’s right to proceed with all or any portion of the work. In the event of default, the District may immediately, without limiting any other remedy available to it in law or equity, withhold any amount otherwise due under the Contract. The District’s right to liquidated damages (if specified in the Contract) shall not in any manner limit any other remedy available to the District including, but not limited to, the District’s right to terminate the Contractor’s right to proceed.

The District shall also have the right, but shall not be obligated, to complete the Work by whatever method the District deems expedient, including employing another contractor(s) under any contract(s) the District deems advisable. The District may provide any labor or materials and perform all or any part of the Work which has been terminated. To complete the Work, the District shall have the right to take possession of materials and supplies and to use any or all of the materials, supplies, and property furnished by the Contractor for the Work. The Contractor shall not remove any materials, or supplies from their location at the time of termination without the prior written consent of the District.

The expense of completing the Work, together with a reasonable charge for awarding and administering any contract(s), and the damages caused by the delays in completing the Work will be charged to the Contractor. The District will deduct the amounts described in the preceding sentence from any amounts which may be due or may become due to the Contractor. In case the expenses exceed the amounts due or to become due, the Contractor shall, upon notice from the District, promptly pay to the District the amount of the excess. The District shall not be required to obtain the lowest figures for Contract Completion, but may make those expenditures which in its sole discretion will best accomplish timely, quality Completion.

The District’s termination of a Contractor shall not affect any rights of the District against the Contractor then existing or which may thereafter accrue. Any retention or payment of monies by the District due to the Contractor shall not release the Contractor from liability.

**Noncompliance** – The Contractor shall, upon receipt of written notice of noncompliance with any provision of this Contract and the action to be taken, immediately correct the conditions to which attention has been directed. Such notice, when served on the Contractor or its representative, shall be deemed sufficient. If the Contractor fails or refuses to comply promptly, the District Engineer may issue an order to suspend all or any portion of the Work. When satisfactory corrective action is taken, an order to resume work shall be issued. No part of the time lost due to any such suspension order shall entitle the Contractor to any extension of time for the performance of the Contract or to reimbursement for excess costs or damages.

**GC-20 TERMINATION FOR CONVENIENCE**

The District may terminate the Contractor’s right to proceed with all or any portion of the Work upon ten (10) days written notice to the Contractor. Upon receipt of any notice of
termination, the Contractor shall immediately stop all work being performed unless the notice of termination expressly directs otherwise.

Upon receipt of any such notice, the Contractor shall, unless the notice states otherwise:

- stop the Work on the date and to the extent specified in the notice of termination;
- place no further orders or subcontracts for services, equipment or materials relating to the terminated portion of the Work;
- terminate all orders and subcontracts to the extent that they relate to the performance of Work terminated by the notice of termination as directed by the District;
- if requested by the District, assign to the District, in the manner and to the extent directed by it, all of the rights, title and interest of Contractor under the orders or subcontracts so terminated, in which case District shall have the right, if it elects to do so, to settle or pay any or all claims relating to the termination of such orders and subcontracts;
- if requested by the District, settle all outstanding liabilities and all claims arising out of the termination of orders and subcontracts in a Satisfactory manner;
- deliver to the District, when and as directed by the District, all documents and all property and transfer title to such property to the District to the extent not already transferred; and
- to the extent requested by the District, assist the District in maintaining, protecting, and/or disposing of Work in progress, tools, equipment and materials acquired or utilized by Contractor relating to the Work.

In the event of such termination, Contractor waives any claim for damages, including but not limited to, any claims for loss of anticipated profits, and agrees to accept in full settlement of all claims by Contractor and any Subcontractors or suppliers such proportion of the Contract Price due to Contractor under this Contract as the Work actually completed bears to the entire Work to be performed by Contractor under this Contract, as determined by the District, less any payments already made to Contractor and less any amounts withheld by the District to settle claims against or to pay indebtedness of Contractor in accordance with the provisions of this Contract. In the event of such termination, Contractor shall be entitled to no payment beyond that specified in this paragraph and Contractor shall defend, indemnify and hold the District harmless of all claims for amounts other than the above, including but not limited to, all claims for lost profit, loss of business expectancy, and the like.

**GC-21 NOTICES**

The District may inform the Contractor at the address given by the Contractor in its bid any written notice which the Contract Documents provide that the District shall give to the Contractor.
The Contractor may deliver, fax to the District's fax number, or mail to the District any notice which the Contract Documents provide that the Contractor shall give to the District.

**GC-22 ASSIGNMENT OF CONTRACT**

The Contractor agrees that it will not sell, assign, transfer or sublet this Contract or any part thereof or interest therein, either by power of attorney or otherwise, without the prior written consent of the District, and that any such sale, assignment, transfer or subletting, without such consent of the District, shall be null and void.

**GC-23 WAIVER AND MODIFICATION**

No waiver or modification of any provision of the Contract Documents shall be valid and binding upon the District unless the waiver or modification is in writing and signed by the District's Project Engineer with proper authority. A waiver shall neither be nor be construed to be a waiver of any past or future default or breach, nor a modification of any of the terms or conditions of the Contract, except to the extent expressly stated in the written waiver.

The failure of the District to insist upon strict performance of any term or provision of the Contract Documents shall not constitute a waiver or relinquishment of any such term or provision, but the same shall be and remain in full force and effect. The making of any payment by the District to the Contractor with or without knowledge of any breach of the Contract shall not be deemed to be a waiver of any breach or of any term or provision of the Contract Documents.

**GC-24 PATENTS AND ROYALTIES**

The Contractor shall pay the costs of all royalties, permits, taxes, licenses or other fees necessary for the performance of this Contract.

When notified and authorized in writing by the District, the Contractor shall defend, at the Contractor's expense, any suit or proceeding brought against the District so far as such suit or proceeding is based on a claim that the manufacture, sale or use of materials or equipment furnished by the Contractor as part of the Work under the Contract constitutes an infringement of any patent, and the Contractor shall pay all damages and costs awarded against the District, and shall otherwise hold the District harmless; provided that the Contractor's obligation shall not extend to a claim of infringement based upon the manufacture, sale or use of materials or equipment furnished by the Contractor in combination with materials or equipment not furnished under the Contract. If the Contractor refuses to defend such suit or if, in the opinion of the District, the Contractor does not tender an adequate defense to the claims made in such suit, the District may seek counsel to protect the District's interests. The Contractor shall be liable for the costs and attorneys fees associated with the District's actions in this regard.
In the event the manufacture, sale or use of materials or equipment is held to constitute infringement and the use of part or all of the Work is enjoined, the Contractor, at its expense, shall either obtain for the District the unqualified right to continue using said material or equipment for an indefinite period or shall replace the same with non-infringing material, or shall remove said material or equipment and refund to the District the purchase price and the transportation and installation costs thereof.

**GC-25  LIABILITY OF CONTRACTOR**

The Contractor shall have the sole responsibility for furnishing the District with completed divisions of Work until said divisions are accepted in writing by the District. Materials or equipment damaged, lost, stolen or destroyed by reason of any cause whatsoever, whether within or beyond the control of the Contractor, prior to delivery to and inspection by the District except due to the negligence of the District, shall be repaired or replaced in their entirety by the Contractor solely at its own expense.

**GC-26  APPLICABLE LAW/COURT COSTS/ATTORNEYS FEES**

All applicable state and federal laws, municipal ordinances, administrative codes and the rules and regulations of all authorities having jurisdiction over the Contract shall apply to the Contract throughout, and they shall be deemed to be included in the Contract the same as though herein written out in full. The Contractor shall fully comply with all state and federal laws, ordinances and regulations, and with all orders, permits, approvals, certifications, licenses, directives adopted or issued thereunder, including but not limited to all environmental legislation of which the Contractor is aware or shall subsequently become aware.

The Contract Documents and other writings of whatsoever nature which are a part of the Contract shall be construed for all purposes solely and exclusively in accordance with and pursuant to the laws of the State of Washington. The rights and obligations of Bidders, the District, and Contractor shall be governed by the laws of the State of Washington. Contractor submits to the exclusive jurisdiction of the courts of the State of Washington. Venue for any lawsuit arising from these Contract Documents or performance under the Contract shall be in Chelan County Superior Court, Chelan County, Washington.

All Work performed pursuant to this Contract shall be in compliance with statutory and regulatory provisions of the State of Washington relating to public works including, but not limited to, the following as the same may be applicable:

- Chapter 39.04 RCW relating to pollution and preservation of natural resources.
- Chapter 39.06 relating to registration and licensing of contractors on public works.
- Chapter 18.27 RCW relating to registration of contractors.
- Chapter 39.08 RCW relating to contractor’s bond.
- Chapter 39.12 RCW relating to prevailing wages on public works.
• Chapter 49.28 RCW relating to hours of labor.
• Chapter 49.60 RCW relating to law against discrimination.
• Chapter 54.04 RCW relating to contracts by Public Utility Districts.
• Chapter 60.28 RCW relating to withholding of retainage.
• Chapter 70.92 RCW relating to provisions for the aged and physically handicapped.
• Chapter 19.122 RCW relating to underground utilities.

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and the Contract shall be read and enforced as though it were included herein.

Subject to General Conditions, Time and Manner of Payment to Contractor, the Contractor may bring no litigation on claims unless such claims have been properly raised and considered in the procedures of Contractor’s Claims herein.

In the event it is necessary for either party to utilize the services of an attorney to enforce any of the terms of the Contract, the substantially prevailing party shall be entitled to compensation for its reasonable attorneys fees and costs whether or not legal action is initiated and regardless of whether the dispute is settled by trial, trial and appeal, arbitration, mediation, negotiation or otherwise and regardless of whether suit is formally filed. Failure to pay the costs and attorneys fees provided for herein shall constitute an event of default under this Contract.

The District is committed to equal employment opportunity for all qualified individuals without regard to age, sex, marital status, sexual orientation, race, religion, creed, color, national origin, disability, disabled veterans, recently separated veterans, other protected veterans, and armed forces service medal veterans or any other protected class. To this end, we support and cooperate fully with all applicable laws, regulations and executive orders, and hereby incorporate the requirements of 41 C.F.R. § 60-1.4(a), 60-741.5(a) and 60-300.5(a), and 29 C.F.R. part 471, if applicable.

GC-27    PUBLIC RECORD/CONFIDENTIAL INFORMATION

Contractor acknowledges that the District is subject to the provisions of RCW 42.56 and that this Contract and all materials made available under or as a consequence of it (collectively for this Section called the “Materials”), shall be public records as defined in RCW 42.56. Any specific part of the Materials that is claimed by the Contractor to be Confidential Information or proprietary information must be clearly identified as such by the Contractor as set forth in this Section.

If Contractor considers any portion of the Materials to be protected from disclosure under the law, Contractor must clearly mark on each page and/or individual piece (collectively referred to in this Section as “Record”) (as opposed to marking only the first page or a cover page to a Record) on the bottom or top of each Record in a manner which makes
the words immediately obvious and identifiable, the following words, all capitalized: “PROPRIETARY AND CONFIDENTIAL.” A Contractor which does not do this agrees, for itself and any Subcontractor, partner, or other person or entity whose Material is used in connection with or incorporated into the Contract, that each Record, which is not marked, may be inspected and copied by the public and further that the District may disclose the same to the public for such purposes.

If a request is made for inspection and/or copying of the Materials, the District will review the Materials to determine which Records contained therein are marked “PROPRIETARY AND CONFIDENTIAL.” Records which are not so marked may, in the District’s sole discretion, be disclosed by the District to the public for inspection and copying. For each Record appropriately marked as “PROPRIETARY AND CONFIDENTIAL,” the District will determine whether, in its opinion, the Record is exempt from inspection and/or copying under Washington law. If in its discretion the District determines that the Record is not exempt from disclosure to the public, the District will notify the Contractor of the request and the District’s decision that the Record will be disclosed. The District will allow the Contractor ten (10) days to file suit and obtain a court order to restrain disclosure by the District. Such action, if taken, shall be at Contractor’s sole expense. If the Contractor fails or neglects to take such action within said time, the District will release all Records, which it has deemed it must disclose. The Contractor agrees and warrants that neither it, nor any Subcontractor, partner, or other person or entity, providing it with Material for inclusion in the Contract, will have any claim whatsoever against the District arising out of either disclosure or any action taken by the District under this Section as long as the District follows the procedures in this Section.

Contractor further releases the District from any liability to the Contractor arising out of any such disclosure or action and agrees to indemnify and hold the District harmless from any claim whatsoever, including attorneys fees, made by any Subcontractor, partner, or other person or entity arising out of disclosure.

In addition to the Contractor this section shall be binding on all Subcontractors, partners, persons or entities which have allowed their Materials to be used by the Contractor for purposes of making or performing under the Contract; provided, for purposes of notice by the District to a Contractor of a request for public records and the right to restrain disclosure as set out above, notice need only be given to the Contractor notwithstanding that others may have allowed the Contractor to use their Materials for, or as a result of, the Contract.

Contractor will have the sole obligation, if any, to notify Subcontractors, partners, or other persons or entities, regarding the public document disclosure issues set out in this Section.
GC-28 COMMENCEMENT OF WORK

Unless otherwise specified, Contractor shall commence Work upon receipt of District’s Notice of Award. The Contractor shall assure the completion of the Contract within the Contract Time stated in the Contract Documents, unless otherwise directed in writing by the District.

GC-29 CONTRACT COMPLETION

The Contract will be complete when all items have been furnished, the final inspection made by the Engineer, or final acceptance has been adopted by District resolution or other District action. Issuance of any statement or submission of any form by the District relating to Contract completion to any government agency for the purpose of such agency's administrative functions shall not affect or modify the foregoing requirements for determination of Contract Completion as between the District and the Contractor.

GC-30 CHANGES IN THE WORK - FIELD WORK ORDER/CHANGE ORDERS

By proper action of its governing body or authorized designee, and without invalidating the Contract, the District, at its discretion, may make any changes, including additions to or deductions from the Contract, provided such changes are within the general scope thereof regardless of the size or magnitude of said change. It shall be the responsibility of the Contractor, before proceeding with any change, to satisfy itself that the execution of a Field Work Order/Change Order has been properly authorized on behalf of the District by its governing body or designee. If the document is presented to the Contractor but not signed by the Contractor, then the requested change shall be carried out by the Contractor and payment will be based on the actual cost method as presented below.

Charges or credits, if any, for the Work covered by the change shall be determined by one or more of the following methods, at the District's option:

- Unit Prices specified in the Bid Form.
- An agreed lump sum.

The District will make the final determination of charges or credits for the Work covered by the Approved change. In the event the Contractor does not agree with the amount of charges or credits, Contractor shall submit a Contractor's claim in accordance with General Conditions, Contractor's Claims.

GC-31 CONTRACTOR’S CLAIMS

If at any time the Contractor claims that the District may, for any reason, owe it damages, additional payment, or a time extension, the Contractor must file a written claim with the District in strict compliance with this section. The written claim shall set out a detailed, factual statement of the claim for additional compensation or for additional time: (1) listing
the date on which facts arose that gave rise to the claim; (2) identifying any documents and/or oral statements that support the claim; (3) listing for time extensions claimed the specific dates for which the extension is sought and the reasons Contractor claims a time extension should be granted for the dates identified, and (4) listing for additional compensation sought a breakdown of labor, materials, equipment, overhead and any other amounts claimed. Contractor must deliver to the District a written notice that fully complies with the above requirements no later than ten (10) days after the event giving rise to the claim occurred and before proceeding with any Work upon which the claim is based. Failure to provide the written notification in strict compliance with the above requirements (including but not limited to contents of notice and time of notice) shall constitute an absolute waiver of any such claim. No act, admission or knowledge, actual or constructive, of the District or the Engineer or any District employee shall in any way constitute a waiver of the above requirements, unless the District provides the Contractor with an express, unequivocal written waiver of the specific requirement being waived.

Within a reasonable time after presentation of a claim, the District shall give the Contractor written notice of the District's decision on any claim of the Contractor. All such decisions of the District shall be final.

Pending final resolution of a claim, unless otherwise agreed in writing, the Contractor shall proceed diligently with performance of the Contract.

**GC-32 DELAYS AND EXTENSIONS OF TIME**

If the Contractor is delayed at any time in the progress of the Contract by any of the causes listed below, the Contract Time may be extended by Field Work Order/Change Order for such reasonable time as the District shall determine. All decisions by the District regarding extensions of time shall be final.

- Fire, strikes, lockouts, labor disputes, pickets, war, acts of the public enemy, Acts of God.
- Acts of performance or delays in performance caused by persons other than the Contractor and other than persons acting for and on behalf of the Contractor.
- Causes beyond the control of the Contractor, the delays from which could not have been avoided through the exercise of reasonable care, prudence, foresight and diligence on its part.

All claims for extension of the Contract Time shall be made in writing and submitted to the District in accordance with General Conditions, Contractor’s Claims, no more than ten (10) days after the Contractor knows or by reasonable diligence should know of the event causing or likely to cause the delay; otherwise, they shall be waived. In the case of a continuing cause of delay, only one (1) claim is necessary.
Avoidable delays in the prosecution or completion of the Contract, for which no time extension shall be granted, shall include all delays which in the opinion of the District could have been avoided by the exercise of care, prudence, foresight and diligence on the part of the Contractor. The following shall constitute avoidable delays within the meaning of the Contract and shall not be a basis for an extension of the Contract Time:

- delays caused by rejected claims for extension of time by Contractor;
- delays caused due to rejected items.

All changes of the Contract Time must be in writing and agreed upon by the District.

**GC-33 WAGES PAID BY CONTRACTOR**

Note: This section only applies to work done within the state of Washington.

The Contractor and its Subcontractors shall fully comply with all applicable provisions of RCW Chapter 39.12 concerning payment of prevailing wages, including the filing and payment of fees for all required statements and affidavits, and shall pay and provide wages and benefits to their employees employed in the performance of this Contract which are not less than those fixed by the Washington Department of Labor and Industries for work of like character. It shall be the responsibility of the Contractor to ensure that the appropriate classification of work and prevailing wage rate is paid for the county in which the Work is performed. The State of Washington prevailing wage rates applicable for this Project will be the rate for the county in which the work is performed, and which may be found at the following website address of the Department of Labor and Industries:


Based on the Bid Opening Date for this Project, the applicable Effective Date for prevailing wages for this Project is the Bid Opening Date. In the event the Project is not awarded within six (6) months of the Bid Opening Date, then the Effective Date on the Notice of Award shall be used. A copy of the applicable prevailing wage rates is also available for viewing in the Procurement and Contract Services Department at the District. Upon request, the District will mail a hard copy of the applicable prevailing wages for this Project. Questions regarding Prevailing Wage should be directed to the Prevailing Wage section of the Department of Labor & Industries, ESAC Division, P.O. Box 44540, Olympia, Washington 98504-4540 by calling (360) 902-5335 or on their web site at www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp. It is the Contractor’s responsibility to ensure with the Washington Department of Labor and Industries prior to bid opening that the most current version of the prevailing wage rates are utilized in the preparation of its Bid Proposal. The District does not guarantee that labor can be procured for the minimum wages shown on the referenced schedules. The rates listed are minimum only, below which the Contractor cannot pay. The Contractor may be required to furnish to the District at any time acceptable evidence of wage rates and amounts paid by it or its Subcontractors.
Any dispute between the Contractor or any of its Subcontractors and the District over the appropriate wage rate under this provision or RCW Chapter 39.12 shall be subject to arbitration pursuant to RCW 39.12.060.

**GC-34 TIME AND MANNER OF PAYMENT TO CONTRACTOR**

IMPORTANT! For work performed within the State of Washington, no payment will be made to the Contractor until the Contractor and each and every Subcontractor has submitted to the District a "Statement of Intent to Pay Prevailing Wages" in compliance with RCW 39.12.040. Final payment for Work performed pursuant to these Contract Documents shall not be issued by the District until all requirements of RCW Chapter 39.12 have been satisfied.

For work performed within the State of Washington, in the event any dispute arises between the District, the Contractor, a Subcontractor, and any laborer, worker or mechanic, or any of them, as to what are the prevailing wage rates for work of a similar nature, which dispute cannot be settled by the parties in interest, including labor and management representatives, the matter shall be referred to the Director of the Department of Labor and Industries, whose decision shall be final, conclusive and binding on all parties involved in the dispute.

Following each delivery, the Contractor may submit to the District for Engineer approval an invoice for the items delivered and a detailed Contractor's Application and Certificate for Payment. Within 30 days after receipt of a properly completed invoice or receipt of goods or services, whichever is later, the amounts so determined, less previous payments and less such sums as the District may be entitled to retain under the provisions of the Contract, shall be paid to the Contractor (see General Conditions, Payments Withheld (Retainage) and Acceptance and Final Payment). All Application and Certificate for Payment forms and invoices shall be sent to the attention of the District's Accounts Payable Department and may be sent via email to APDept@chelanpud.org.

If requested in writing by the District, the Contractor shall include with each Request for Payment (after the first) a statement under penalty of perjury that all Subcontractors have been paid less earned retainage as their interest appeared in the last payment received, and shall be accompanied by a signed receipt from the Subcontractors that they have received payment for the previous month's Work (less earned retention) and a similar statement under penalty of perjury by these Subcontractors stating that all Subcontractors, suppliers, wages, fringe benefits and taxes arising out of such subcontracts have been paid as their interest appeared in the last payment received. No Request for Payment will be processed unless accompanied by both the statements and receipts requested.

The making of any payment to the Contractor under the Contract shall not relieve the Contractor of any of its obligations thereunder. The Contractor is obligated to complete
the Contract in its entirety and to deliver to the District such completed Work as is specified in the Contract.

The Engineer may withhold payment to such extent as may be necessary to protect the District from loss on account of:

- Defective Work not remedied or warranties not met.
- Claims filed or reasonable evidence indicating probable filing of claims against the Contractor.
- Failure of the Contractor to make payments properly to Subcontractors or for material, labor or equipment.
- A reasonable doubt exists that the Work can be completed for the outstanding balance then unpaid.
- Damage to another contractor, damage to or loss of District-furnished materials or District property.
- All security badges and/or keys have not been returned to the District.
- Failure of the Contractor to keep its Work progressing in accordance with its Work schedule.
- Failure of the Contractor to provide all drawings, manuals and other information required by the Contract.
- Failure of the Contractor to meet any performance warranties required by the Contract Documents.

Nothing in this paragraph or General Conditions, Acceptance and Final Payment, shall make any laborers, materialmen, suppliers or Subcontractors third party beneficiaries of this Contract or obligate the District to withhold any funds except in the District's sole discretion. Pursuant to RCW 39.76, when all or a part of a payment is going to be withheld for unsatisfactory performance or if the payment request does not comply with the requirements of the Contract, the District shall notify the Contractor in writing within eight (8) working days after receipt of the payment request stating specifically why part or all of the payment is being withheld and what remedial action must be taken by the Contractor to receive the withheld amounts. When the above grounds are removed, payment shall be made within 30 days for any amount withheld because of them.

IMPORTANT! No payment will be made to the Contractor for any Work performed under this Contract until a properly completed Performance and Payment Bond is received by the District. See General Conditions, and Instructions To Bidders, Performance And Payment Bond.

Payments made to the Contractor shall not constitute acceptance by the District of Work that is defective or deficient, in whole or in part, regardless of whether the defect or deficiency is patent or latent or known or unknown, and such payments shall not constitute
a waiver by the District of any rights or remedies it may otherwise have under these Contract Documents or otherwise.

Contractor shall provide a contact name, address, and email address to facilitate notification if any payment, or portion of any payment, is withheld for any of the reasons above, or for missing documentation or items incorrectly invoiced. In the absence of such contact information, notification shall be made via email, or shall be mailed, properly addressed and stamped with the required postage to the person designated by the Contractor in the bid.

GC-35 PAYMENTS WITHHELD (RETAINAGE)

For work performed within the State of Washington, pursuant to RCW Chapter 60.28 the District may be required to withhold an amount of 5 percent of all monies earned by the Contractor under this Contract as a trust fund for the protection and payment of any person who shall supply labor or materials for the carrying on of the Work and for any state taxes due under RCW Title 82.

The District shall have the right to withhold from payment to the Contractor and retain such an amount or amounts, in addition to the reserved percentage hereinabove described, as may be necessary to pay just claims for labor, materials and services rendered in and about the Work. The District shall have the further right, acting as agent of the Contractor, to apply such retained amounts to the payment of such just claims. Nothing in this paragraph shall make any laborer, materialman, supplier, or Subcontractor third party beneficiaries under this Contract nor obligate the District to withhold any such funds.

At the Contractor's option, the monies reserved as retainage shall be held by the District, or deposited in an interest bearing account at a bank, or placed in escrow at a bank or trust company, all as more fully provided in RCW 60.28.

For work performed within the State of Washington, pursuant to RCW 60.28, the Contractor may submit a bond in lieu of retainage that the District would otherwise keep under the terms of this Contract and pursuant to applicable law. If Contractor submits such a bond, the Contractor must, upon request of any Subcontractor, accept retainage bond from the Subcontractor in lieu of retainage Contractor would have withheld from Subcontractor.

Pursuant to RCW 60.28, at any time prior to final formal acceptance of the project, a Subcontractor may request the Contractor submit a bond to the District for the portion of the Contractor’s retainage pertaining to the Subcontractor in a form acceptable to the District, and Contractor must submit such bond within 30 days of the Subcontractors request.
In the event the Contractor fails at any time to pay persons protected under RCW 60.28 or the District has reason to believe that the District or other obligee under the bond has a claim against the retainage or for other good cause, the District may, at its option resume retaining from monies earned by the Contractor such amount as it would otherwise be entitled to retain had the bond not been accepted. Notwithstanding the District's resuming such retainage, said bond shall remain in full force and effect to the extent of its penal sum, limited to the amount of retainage released to the Contractor. After the Contractor has paid protected persons or otherwise cured any default, the District may, at its option, again release retainage pursuant to the terms of the bond.

**GC-36 ACCEPTANCE AND FINAL PAYMENT**

When the Contractor has completed the Work in accordance with the terms of the Contract Documents, the Contractor shall submit to the Engineer the Certificate and Release statement concerning claims in the form specified in Exhibits, Certificate and Release of these Contract Documents, and such other completed documents as may be required for the release of monies held.

The Certificate and Release shall be prepared on the basis of the Contract, including all authorized Field Work Order/Change Orders inclusive of claims of the Contractor which have not been accepted by an executed Field Work Order/Change Order. The Certificate and Release shall constitute a waiver of all claims by the Contractor except for unsettled claims specifically stated in the Certificate and Release.

The Certificate and Release shall warrant that the Contractor has fully completed the Work included in the Contract and has fully paid for labor, materials, equipment, services, taxes and all other costs and expenses of every nature and kind whatsoever resulting from this Contract and certifies that all contractual conditions have been satisfied. Such Certificate and Release shall also state the amount and nature of all present and all future claims that the Contractor may have against the District relative to this Contract.

After receipt of a properly completed Certificate and Release, the Engineer will, within a reasonable time, make a recommendation to the District relative to acceptance of the Work. Such a recommendation shall not constitute a recommendation of acceptance of Work not furnished in accordance with the terms of the Contract. The Certificate and Release will be reviewed in the same manner as a Request for Payment, pursuant to General Conditions, Time and Manner of Payment to Contractor.

Upon receipt of the Certificate and Release, and other documents necessary for the release of monies held and the Engineer's recommendation relative to acceptance of Work, the District will, within a reasonable time, take action on the Certificate and Release. Such action shall be subject to the conditions of the Performance and Payment Bond, legal rights of the District, required warranties, and correction of faulty Work after final payment. The District shall have the right to retain from any payment then due the
Contractor, so long as any bills or claims against the Contractor remain unsettled and outstanding, a sum sufficient, in the opinion of the District, to provide for the payment of the same. It is also understood and agreed that, in case of any breach by the Contractor of the provisions hereof, the District may retain from any payment or payments which may become due hereunder, a sum sufficient, in the opinion of the District, to compensate for all damages occasioned by such breach, including such damages arising out of any delay on the part of the Contractor.

After the expiration of 45 days from the Completion of all Contract Work and after the District has received certificates from the Department of Revenue Labor and Industries, and Employment Security Department, and the District is satisfied that the taxes certified as due or to become due by the Department of Revenue, Labor and Industries, and Employment Security Department are discharged, and the claims of materialmen and laborers who have filed their claims, together with a sum sufficient to defray the cost of foreclosing the liens of such claims, and to pay attorneys fees, have been paid, the District may withhold from the remaining retained amounts for claims the District may have against the Contractor and shall pay the balance, if any, to the Contractor the fund retained by it or release to the Contractor the securities and bonds held in escrow.

If such taxes have not been discharged or the claims, expenses and fees have not been paid, the District body shall either retain in its fund or in an interest bearing account, or retain in escrow, at the option of the Contractor, an amount equal to such unpaid taxes and unpaid claims together with a sum sufficient to defray the costs and attorneys fees incurred in foreclosing the lien of such claims, and shall pay, or release from escrow, the remainder to the Contractor.

In any event, the District will, within sixty (60) days after Completion of all Contract Work, release and pay in full to the Contractor the amounts retained or withhold from such retained funds a sum sufficient to pay the unpaid taxes, unpaid claims, attorneys fees and costs and claims the District may have against the Contractor as enumerated above and release the remainder, if any, to the Contractor.

If any liens or taxes remain unsatisfied after final payment is made, the Contractor shall refund to the District such amounts as the District may have been compelled to pay in discharging such liens or taxes, including all costs and reasonable attorneys fees.

The Contractor shall be responsible for payment to the District of all direct and indirect costs associated with the handling of taxes and liens and notices of intent to file liens. Such costs shall include, but not be limited to, administration, clerical, accounting and legal costs.

Any action taken by the District pursuant to this section shall not release or relieve Contractor and/or Contractor’s successors, assigns, and agents from any past, present
or future obligations, warranty, or duties under the Contract or pursuant to state, federal, or local law.

**GC-37 TAXES**

The Contractor shall be liable for all federal, state and local taxes payable in connection with or arising from the Contract. The cost of any and all such taxes shall be included in the Contract Price (except for Washington State sales taxes, an amount equal to which the District will pay to the Contractor in addition to the Contract Price in accordance with the procedures established in these Contract Documents). It is the responsibility of the Contractor to determine, in conjunction with the appropriate federal, state or local authorities, the nature and amount of any taxes payable as a result of the Work.

**GC-38 SAFETY/SDS**

The Contractor shall provide to the District's Engineer prior to the first delivery, an Inventory List of Hazardous Chemicals (see Exhibits) and Safety Data Sheets (SDS) for all hazardous products to be furnished by Contractor or as part of this Contract. The SDS shall, at a minimum, meet the following criteria:

- Be complete, legible and in the English language
- Be current (no older than five [5] years or, if older than five [5] years, Contractor shall provide documentation from product manufacturer stating that the product is unchanged and the SDS is accurate)

The Contractor shall provide to the Project Engineer additional SDS for any products not initially listed on the Inventory List of Hazardous Chemicals if required. The District reserves the right to determine the acceptability of the SDS submitted by Contractor. Failure of the Contractor to submit the required SDS as stated above may result in a Stop Work Directive or withholding of payments until the deficiency(ies) is corrected.

**GC-39 HAZARDOUS SUBSTANCES AND ENVIRONMENTAL PROTECTION**

Spill Response. Any release (spill) of a chemical or petroleum product to the ground, open waterway, sanitary sewer, storm drain or air, requires quick action on the part of those involved or anyone who notices the release. The District shall be contacted immediately if there is a spill or if emergency conditions develop as a result of a spill. Promptly reporting and initiating a cleanup of the spill will mitigate further damage and prevent potential fines or penalties. District Operations Management will review the initial response and advise what additional response actions may be necessary. This includes contacting the necessary regulatory authorities, dispatching cleanup crews and fulfilling any reporting requirements.
Contractor shall be fully responsible for all cleanup expenses and any and all fines associated with spills caused by Contractor. No extension or changes in Contract Time shall result from spills caused by Contractor.

**GC-40 CONFLICT AND PRECEDENCE**

The Contract Documents are complementary and what is called for by any one of them shall be as binding as if called for by all. In the event there are any conflicting provisions or requirements in the component parts of the Contract, the Contract Documents shall take precedence in the following order:

- Field Work Order/Change Orders
- Contract
- Purchase Order
- Notice of Award
- Addenda
- Specifications
- Specific Requirements
- General Conditions
- Contract Drawings
- Advertisement for Bids
- Instructions to Bidders
- Bidder’s Data
- Bid Proposal
- Performance and Payment Bond

The District shall not be bound by and rejects any terms, conditions or provisions submitted after the Effective Date of the Contract unless agreed to in writing by the District.

**END OF GENERAL CONDITIONS**
SPECIFIC REQUIREMENTS

SR-1 SCOPE OF SUPPLY
The Contractor shall design, manufacture, supply and deliver Steel Structures for Ohme Substation in accordance with these Contract Documents.

SR-2 DELIVERY/CONTRACT TIME
Delivery of the Steel Structures for Ohme Substation is required with the following schedule (Contract Time):
- Within four (4) months from District’s issuance of Purchase Order for anchor bolts and associated hardware (Items #1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, 10a & 11a of the Bid Price Schedule);
- Within six (6) months from District’s issuance of Purchase Order for all the remaining items (Items #1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, 10b & 11b).
The Purchase Order is anticipated to be issued by 4/21/20.

Delivery shall be F.O.B. the District's Ohme Substation. This shall mean that the Contractor will pay the cost of transportation to have the Steel Structures for Ohme Substation delivered "free on board" to the District's Ohme Substation located at 3475 Highway 97A, Wenatchee, WA 98801. It also shall mean that the title and risk of loss do not pass until the Steel Structures has been inspected and moved from the conveyance.

The Contractor shall deliver all materials to the District at the address provided in this section in compliance with Contract Time. Contractor shall pay all shipping costs. The District will unload the materials from the delivery truck. Unless otherwise stated in the Contract, the Contractor shall have the risk of loss until the materials have been delivered to the appropriate location and have been inspected for damage, provided that the District shall make a reasonable effort to assure that such inspection is conducted as soon as practicable following delivery.

The Contractor agrees to complete the Contract to the reasonable satisfaction of the District, free of all claims, liens and charges, within the Contract Time specified in the Contract Documents.

SR-3 SHIPPING INSTRUCTIONS
All materials shall be suitably packed to ensure against damage from weather or transportation and in accordance with the requirements of common carriers. The delivery address and Contract number shall be clearly marked on the outside of all packaging. Each shipment must be accompanied by a packing list, which shall reference the Contract number, the Purchase Order number and include item descriptions, part numbers, and
quantities. Any bills of lading, shipping order or the like shall also contain the above listed information. Further instructions are specified in Exhibit S, Specifications.

**SR-4 NOTIFICATION OF SHIPMENT**

Advance notification of shipment of the equipment/material is required. Contractor shall notify the District's Engineer, Tom Kelly, at (509) 661-4262, three (3) business days prior to delivery of shipment. Failure by the Contractor to provide the advance notification specified herein may result in delays in unloading and receipt. The costs of all such delays shall not be charged to the District.

District receiving hours are Monday through Friday, 8:00 a.m. to 3:00 p.m. No deliveries will be received on District observed holidays or during any other times unless specific prior arrangements have been made with the District's Engineer.

**SR-5 41 CFR 60-1.4 - EQUAL OPPORTUNITY CLAUSE**

The District has determined that it may be subject to the equal opportunity clause of 41 CFR 60-1.4 applicable to government contracts. 41 CFR 60-1.4 requires that government contractors include the following provisions in subcontracts, agreements and purchase orders.

During the performance of this Contract, the Contractor agrees as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

3. The Contractor will send to each labor union or representative of works with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers'
representative of the Contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the Contractor's non-compliance with the nondiscrimination clauses of this Contract or with any of such rules, regulations, or orders, this Contract may be canceled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further Government agreements in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The Contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: provided, however, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

(8) Contractor shall, prior to Contract Completion, submit to the District certification of compliance with the provisions of 41 CFR 60-1.4 – Equal Opportunity Clause. Written certification shall be provided by Contractor in substantially the form set forth in Exhibits, Equal Opportunity Certificate of Compliance and submitted with the Certificate and Release to the District. Failure to submit certification to the District will result in the withholding of final acceptance and the final payment until such deficiency is corrected. The District reserves the right to request Contractor to submit such certification as may be deemed necessary and Contractor shall immediately comply with the District's request.

END OF SPECIFIC REQUIREMENTS
EXHIBIT A  BID FORM

To: PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY
327 NORTH WENATCHEE AVENUE
WENATCHEE, WASHINGTON  98801

Having carefully examined the Contract Documents, including Specifications and Drawings entitled Bid # 20-09, Steel Structures for Ohme Substation, as well as the premises and conditions affecting the Work, the undersigned hereby proposes to furnish and deliver the specified materials/equipment in strict accordance with the Contract Documents for the prices indicated below.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
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<tbody>
<tr>
<td>1a.</td>
<td>115kV 3-phase low bus support BS1 - Anchor bolts and associated hardware</td>
<td>Lot</td>
<td>5</td>
<td>$________</td>
<td>$________</td>
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<tr>
<td>1b.</td>
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<td>$________</td>
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<td>$________</td>
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<tr>
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<td>$________</td>
<td>$________</td>
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<tr>
<td>5a.</td>
<td>12.5kV 3-phase bus support BS5 - Anchor bolts and associated hardware</td>
<td>Lot</td>
<td>2</td>
<td>$________</td>
<td>$________</td>
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### Chelan County PUD No. 1
### BID PRICE SCHEDULE

<table>
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<tr>
<th>Item</th>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
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<td>Ea</td>
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<td>x $________</td>
<td>= $________</td>
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<td>6b.</td>
<td>115kV A-frame dead end DE1 - Anchor bolts and associated hardware</td>
<td>Lot</td>
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<td>x $________</td>
<td>= $________</td>
</tr>
<tr>
<td>6a.</td>
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<td>= $________</td>
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<td>= $________</td>
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<td>= $________</td>
</tr>
<tr>
<td>8b.</td>
<td>Static mast SM2</td>
<td>Ea</td>
<td>2</td>
<td>x $________</td>
<td>= $________</td>
</tr>
<tr>
<td>9a.</td>
<td>115kV 3-phase low switch stand SS1 - Anchor bolts and associated hardware</td>
<td>Lot</td>
<td>2</td>
<td>x $________</td>
<td>= $________</td>
</tr>
<tr>
<td>9b.</td>
<td>115kV 3-phase low switch stand SS1</td>
<td>Ea</td>
<td>2</td>
<td>x $________</td>
<td>= $________</td>
</tr>
<tr>
<td>10a.</td>
<td>115kV 3-phase high switch stand SS2 - Anchor bolts and associated hardware</td>
<td>Lot</td>
<td>1</td>
<td>x $________</td>
<td>= $________</td>
</tr>
<tr>
<td>10b.</td>
<td>115kV 3-phase high switch stand SS2</td>
<td>Ea</td>
<td>1</td>
<td>x $________</td>
<td>= $________</td>
</tr>
<tr>
<td>11a.</td>
<td>12.5kV disconnect switch stand SS3 - Anchor bolts and associated hardware</td>
<td>Lot</td>
<td>2</td>
<td>x $________</td>
<td>= $________</td>
</tr>
<tr>
<td>11b.</td>
<td>12.5kV disconnect switch stand SS3</td>
<td>Ea</td>
<td>2</td>
<td>x $________</td>
<td>= $________</td>
</tr>
</tbody>
</table>

**TOTAL BID PRICE (not to include WSST)** $________

We agree that the prices as quoted in the Bid Form are all-inclusive and include all material, supplies, equipment, special tools, costs, insurance, permits, all taxes (exclusive of Washington State sales tax), Performance and Payment Bond, shipping and delivery, overhead, profit, and all miscellaneous items to fulfill the Contract as specified.
We agree to enter into a written Contract with the District in the form included in the Contract Documents within ten (10) days of our receipt of the written Notice of Award.

Contractor shall deliver all material as specified in Specific Requirements, SR-2, Delivery/Contract Time of the Contract Documents.

Receipt of Addenda Numbers _____, _____, _____, _____, is hereby acknowledged.

Included herein are the originals of the following:

- Executed Bid Form (Exhibit A),
- Bid Bond, certified or cashier’s check (Exhibit C). If submitting a certified or cashier’s check, please identify number ______________ and amount _____________________.
- Bidder’s Data (ITB-10), to be submitted with the Bid.

The District reserves the right to award the Contract or any part thereof in any combination which is determined to be most favorable to the District based on price, schedule and other considerations.

The undersigned Bidder certifies:

1. that this Bid Proposal as submitted will remain in force for 45 days after the official opening of bids.

2. That, within the three-year period immediately preceding the bid solicitation date for this Project, the Bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

Bidder (full legal name):

Street Address:

Mailing Address:

City, State, and Zip Code:

Phone:

Email:

Bidder Responsibility Criteria

Contractor’s License No. (Pursuant to RCW 18.27)

Contractor’s State Registration No. (Pursuant to RCW 23.B.15)
Washington State Dept. of L&I Insurance Account No.  
(Pursuant to RCW 51)  

(Pursuant to RCW 50)  

Washington State Unified Business Identifier (UBI) No.  

Washington State Excise Tax Registration No.  
(Pursuant to RCW 82)  

The Bidder must state status of Company as: (Check correct box and fill in as appropriate.)  
- Individual, d/b/a ____________________________, or  
- General Partnership, names of partners ____________________________, or  
- Limited Partnership, names of partners ____________________________, or  
- Limited Liability Partnership, names of partners ____________________________, or  
- Limited Liability Limited Partnership, names of partners ____________________________, or  
- Corporation of the State of ____________________________, or  
- Limited Liability Company of the State of ____________________________, or  
- Joint Venture.  

Signature:  

Name (Print):  

Title:  

Date:  

Location or Place Executed  
(City and State): ____________________________
EXHIBIT C  BID BOND

KNOW ALL MEN BY THESE PRESENTS: that ____________________________ as Principal(s) (hereinafter called the Principal) and___________________________, as a Surety licensed to do business in the State of Washington (hereinafter called the Surety), are held and firmly bound unto Public Utility District No. 1 of Chelan County, Washington, (hereinafter called the Obligee) in the amount of five (5) % of the Total Bid Price submitted as part of this bid, for the payment of which, well and truly to be made, we bind ourselves, our heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

EXECUTED this ______ day of ________________, 20____.

WHEREAS, said Principal is submitting herewith a Bid Proposal for:

Bid # 20-09
Steel Structures for Ohme Substation

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal shall be awarded the Contract which said Principal has proposed to undertake, and shall enter into a Contract pursuant to such award and give bond for the faithful performance of the Contract, and payment in full to Subcontractors and laborers, materialmen and suppliers, then this obligation shall be null and void. Otherwise, the amount hereinafore specified in this Bond shall be paid to the Obligee as liquidated damages, all in accordance with Revised Code of Washington, Section 54.04.080.

(SURETY)  (PRINCIPAL)
By ____________________________ By ____________________________
Printed Name ____________________________ Printed Name ____________________________
Title ____________________________ Title ____________________________
Street Address ____________________________ Street Address ____________________________
Mailing Address ____________________________ Mailing Address ____________________________
City/State/Zip ____________________________ City/State/Zip ____________________________
<table>
<thead>
<tr>
<th>EXHIBIT</th>
<th>NOT USED</th>
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</thead>
<tbody>
<tr>
<td>D</td>
<td></td>
</tr>
<tr>
<td>E</td>
<td></td>
</tr>
</tbody>
</table>
## EXHIBIT F
**CONTRACTOR’S APPLICATION & CERTIFICATE FOR PAYMENT**

<table>
<thead>
<tr>
<th>Contractor Name: [Counterparty Name]</th>
<th>Prepared by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor Address:</td>
<td>Date Submitted:</td>
</tr>
<tr>
<td>Contractor Phone:</td>
<td></td>
</tr>
<tr>
<td>Contractor E-mail:</td>
<td></td>
</tr>
<tr>
<td>Project: [Contract Title]</td>
<td>Contract No.: [Contract #]</td>
</tr>
<tr>
<td>Owner: Public Utility District No. 1 of Chelan County</td>
<td>Invoice No.</td>
</tr>
<tr>
<td>Engineer: [Project Manager]</td>
<td></td>
</tr>
<tr>
<td>Original Contract Amount: $ [Awarded Amount]</td>
<td></td>
</tr>
<tr>
<td>Field Work Order/Change Order No.</td>
<td>Amount: $</td>
</tr>
<tr>
<td>Adjusted Contract Amount: $</td>
<td></td>
</tr>
</tbody>
</table>

If more space is needed, an Excel spreadsheet, using the same formatting, may be attached to this form.

<table>
<thead>
<tr>
<th>Detail</th>
<th>Previous Period</th>
<th>This Period</th>
<th>To Date</th>
</tr>
</thead>
</table>

A. **TOTALS**

B. Sales Tax on Applicable Items

C. **SUBTOTALS**

D. Less Retainage 5% on Item A
   - Less Previous Payments
   - NET

**NET AMOUNT DUE THIS PERIOD**

**NOTE:**
PLEASE REMEMBER TO SUBMIT A CONTRACTOR’S INVOICE IN ADDITION TO THIS FORM AND SEND ALL TO THE DISTRICT’S ACCOUNTS PAYABLE DEPARTMENT (APDept@chelanpud.org).
Contractor warrants that:

A. All persons, firms, corporations and other entities furnishing labor, employee benefits, materials, equipment and/or services in connection with the Project, at the request of and for or on behalf of Contractor, have been or will be paid in full through the entire period stated above from funds already received or to be received from this payment. Neither Contractor nor any person, firm, corporation, or other entity who has furnished labor, employee benefits, materials, equipment and/or services to Contractor for the Project has any claim or any right to file a claim or lien against the District or the retainage on the Project, except as follows:

B. There are no federal, state, or municipal taxes, warrants, levies or other charges, unpaid or delinquent, which constitute an encumbrance, claim or lien against the District or the retainage on the Project. No government agency has a claim nor the right to file a valid claim, warrant, lien, levy or other encumbrance against the District or the retainage on the Project, except as follows:

C. The undersigned Contractor agrees to indemnify and hold the District harmless from any and all claims or liens which might be filed contrary to the warranties made above and to defend any such claims without any cost, expense or damage to the District.

D. Except as expressly listed in paragraphs A and/or B above, the undersigned Contractor, in consideration for the payment amount shown above, hereby forever releases the District from any and all claims arising under or in connection with the Project during the period covered (with the exception of claims for retainage) and accepts the payment amount stated above as full compensation and consideration (except for retainage) for the work performed upon the Project which is the subject of this payment, including, but not limited to, any and all Field Work Orders/Change Orders, miscellaneous charges, extra work, delays, impacts, etc.

E. This certification is made by the undersigned with a full understanding of the facts set forth herein, and for the purpose of inducing the District to make payment on the assurance that there are no liens, claims, or other encumbrances, except those described above, arising from the labor, materials, services and/or equipment furnished by Contractor, for the Project, which may be asserted in any way against the Project, the District, or the retainage on the Project.

F. The person signing this document, regardless of whether he/she is signing in a representative capacity, specifically represents that he/she has reviewed the relevant records of Contractor, and has personal knowledge that the contents of this application and certificate for payment are complete, accurate and true. The undersigned also represents that he/she has been duly authorized to sign this certificate and to make the representations set forth above on behalf of the Contractor and any entity claiming through the Contractor.

The undersigned Contractor certifies and declares under penalty of perjury under the laws of the State of Washington that the above is complete, accurate and true and that there is due and payable to the Contractor the amount listed after "Amount Due This Estimate."

[Counterparty] (Contractor)

By: ________________________________  Date: __________________

BP: M_H Revised 1/12/18 ako
EXHIBIT G
CERTIFICATE AND RELEASE
(Final Payment)

FROM: [Counterparty]
TO: PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY (District)

REFERENCE BID NO. [Bid #] ENTERED INTO THE _______ DAY OF ______, 20___ BETWEEN THE DISTRICT AND THE CONTRACTOR of [Counterparty City], [Counterparty State], FOR THE [Bid Title] LOCATED IN CHELAN COUNTY and STATE OF WASHINGTON.

KNOW ALL MEN BY THESE PRESENTS:
1. The undersigned hereby certifies that there is due from and payable by the District to the Contractor under the Contract and duly approved Field Work Order/Change Order(s) the balance of $______________.

2. The undersigned further certifies that in addition to the amount set forth in paragraph 1, there are outstanding and unsettled the following items which the Contractor claims are just, due and owing by the District to the Contractor:
   (Itemize claims and amounts due - attach additional pages if necessary.)
   (None, unless otherwise stated)

3. The undersigned further certifies that all Work required under this Contract, including Work required under Field Work Order/Change Order(s) numbered ____________, has been performed in full compliance with the terms thereof; that all contractual conditions have been satisfied; that there exist no outstanding unpaid taxes owed by the Contractor to the State of Washington as a result of this Contract, and that there are no unpaid claims for materials, unpaid wages arising out of the performance of this Contract, and that the wage rates paid by the Contractor and all Subcontractors have fully conformed with the Contract provisions and state and federal laws and regulations relating to wage rates.

4. Except for the amounts stated under paragraphs 1 and 2 hereof, the undersigned has received from the District full and complete payment of all sums of money payable to the undersigned under or pursuant to the above mentioned Contract or any modification or change thereof.

5. In consideration of the payment of the amount stated in paragraph 1 hereof, the undersigned does hereby release the District from any and all claims arising under or by virtue of this Contract, except the amount(s) listed in paragraph 2 hereof; provided, however, that if for any reason the District does not pay in full the amount stated in paragraph 1 hereof, such deduction shall not affect the validity of this release, but the amount so deducted shall be automatically included under paragraph 2 as an amount which the Contractor has not released but will release upon payment thereof. The
Contractor further certifies that upon the payment of the amount listed in paragraph 1 hereof, it shall release the District from any and all claims of any nature whatsoever arising out of the Contract or modification thereof and shall execute such further releases or assurances as the District may request.

6. This Certification and Release is in no way intended to, and shall not, operate to release and/or relieve Contractor and/or Contractor’s successors, agents, and assigns from any past, present and/or future obligation, warranty or duty under the Contract and/or pursuant to statute and/or federal law.

IN WITNESS WHEREOF, the undersigned has executed this instrument on behalf of the Contractor this ___ day of ______________, 20___, and declares under penalty of perjury under the laws of the State of Washington that the matters stated herein are true, accurate and complete, and that it is fully authorized to act on behalf of the Contractor in this regard.

Submitted By: [Counterparty Name]

Per: ________________________________ (Signature)

Title: ________________________________
EXHIBIT H  NOT USED
EXHIBIT I       INVENTORY LIST OF HAZARDOUS CHEMICALS

Prior to the first delivery, the Contractor shall provide the Engineer with an inventory list and up to date, complete and legible copies of the Safety Data Sheets (SDS) for all hazardous products to be used on District property as a part of this Contract (see GENERAL CONDITIONS, SAFETY DATA SHEETS).

<table>
<thead>
<tr>
<th>LIST OF HAZARDOUS PRODUCTS</th>
<th>SDS ATTACHED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>√ YES</td>
</tr>
</tbody>
</table>

(Contractor shall attach additional sheets if necessary.)
EXHIBIT I  NOTIFICATION OF AWARD

[Counterparty Name]  
[Counterparty Address]  
[Counterparty City, State Zip]  

Re: Notice of Award  
[Bid #], [Bid Name]  

The District has considered the Bid Proposal submitted by you for the above described Project in response to its Advertisement for Bid No. [Bid #] dated______. Your proposal is the lowest responsive proposal received by the District. You are hereby notified that the District accepts your proposal and that you are awarded the work described in Bid No. [Bid #] for the amount of $____.__ contingent upon the execution of a contract by both parties.

Please acknowledge receipt and acceptance of this Notice of Award by signing below and returning it by fax to my attention at 509-661-8113. Please also return the original signed fax copy by mail to my attention.

The District will mail a Contract Documents Packet to you for your completion.

- You may consider receipt of the packet as authorization to begin securing the Performance and Payment Bond (form will be enclosed) and Insurance required for this Project. The Performance and Payment Bond shall include Washington State Sales Tax.
- Applicable forms must be filed in accordance with RCW 39.12, Prevailing Wages on Public Works, and other District forms as outlined in the Bid Document.
- As provided in the Contract Documents, you are required to execute the Contract, and to furnish the required Performance and Payment Bond, within ten (10) days from the date of delivery of this Notice of Award. Failure to do so will entitle the District to consider all your rights arising out of the District’s acceptance of your Bid Proposal as abandoned and award the Work covered by your Bid Proposal to another, or to re-advertise the Work or otherwise dispose thereof as the District may see fit.
- The Procurement and Contract Services Department is authorized to issue the Purchase Order following receipt and approval of all required documents.

If you have questions, please do not hesitate to contact me at 509-661-[CS Phone Extension] or via email at [CS Email]@chelanpud.org.

Respectfully,

Procurement and Contract Services

The individual executing this Notice of Award warrants he is fully authorized to bind his principal to the terms and conditions of this document.

[Counterparty Name]  
Signature _____________________________  Date _____________________

BP: M_H Revised 1/12/18 ako  
Page 56 of 66
<table>
<thead>
<tr>
<th>EXHIBIT</th>
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<td>L</td>
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<td>M</td>
<td>NOT USED</td>
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</tbody>
</table>
CONTRACT DOCUMENTS 20-09

EXHIBIT O  CONTRACT

THIS CONTRACT, made by and between PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, (hereinafter "District") and [Counterparty Name] doing business as [Counterparty Type] in the State of [Counterparty State of Incorporation], (hereinafter "Contractor"), sometimes collectively referred to as the “Parties”.

RECITALS
1. The District issued an Invitation for Bid No. [Bid #] dated [Ad Publish Date], and amended on ____________________;
2. Contractor submitted a Bid Proposal in response to the Invitation for Bid, dated ____________;
3. The District and the Contractor have agreed that the terms and conditions of this Contract shall govern Contractor’s furnishing to the District the [Bid Title].

AGREEMENT

In consideration of the mutual covenants and agreements of the Parties herein contained and to be performed, the parties agree as follows:

1. The parties agree to incorporate the requirements of 41 C.F.R. §§ 60-1.4(a) 29 C.F.R. Part 471, Appendix A to Subpart A, 41 C.F.R. § 60-300.5(a)ii and 41 C.F.R. §60-741.5(a), if applicable.

This Contractor and Subcontractor shall abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.

2. The Contractor shall commence and complete the Work described as follows:

Bid No. [Bid #]
[Bid Title]

hereinafter referred to as the Project, for the Contract Price of ______________ Dollars ($[awarded amount]) together with all additional or changed Work in connection therewith, under the terms as stated in the Contract Documents which are incorporated herein as though fully set forth as terms of this Contract; and at Contractor’s cost and expense to furnish but not limited to all the materials, supplies, machinery, equipment, tools, Superintendence, labor, and other accessories and services necessary to complete said Project in accordance with the Contract Documents.
The Contractor shall strictly comply with the Contract Time specified in Specific Requirements, SR-2.

3. The Contractor warrants to the District that it has the expertise and experience necessary to properly perform the Work in a timely manner and that its Proposal includes all of the functions and features necessary to properly perform and timely perform the Work pursuant to the Contract Documents.

4. The District agrees to pay the Contractor the Contract Price in accordance with the Contract Documents and otherwise perform the covenants and conditions required of the District set forth herein.

5. By executing this Contract the Contractor represents that the waiver of the Contractor's immunity under industrial insurance, Title 51 RCW, as set forth in the Contract Documents was mutually negotiated by the parties.

6. Contractor shall fully comply with all applicable federal, state and local laws, regulations and codes. The law of the State of Washington shall govern this Contract and all questions relating to it. The venue for any legal action involving the District related to this Contract shall be exclusively in the Chelan County Superior Court.

7. Unless the Contract is exempted by rules and regulations of the U.S. Secretary of Labor pursuant to Section 201 of Executive Order No. 11246, as amended, incorporated herein by reference are the provisions of Paragraphs 1 through 7 set forth in Section 202 of Executive Order No. 11246 as amended.

8. FURTHER TERMS, CONDITIONS AND COVENANTS of the Contract are set forth in the Contract Documents incorporated herein and by this reference made a part hereof, consisting of:

   - Instructions to Bidders
   - General Conditions
   - Specific Requirements
   - Contract
   - Bidder’s Data
   - Purchase Order
   - Field Work Order/Change Orders
   - Specifications
   - Contract Drawings
   - Addenda
   - Performance and Payment Bond
   - Notice of Award
   - Advertisement for Bids
   - Bid Proposal

Each of the individuals executing this Contract on behalf of the District and the Contractor warrant he/she is an authorized signatory of the entity for which he/she is signing, and have sufficient corporate authority to execute this Contract. The parties hereto have executed this Contract with an Effective Date of ________________, 20____.
SAMPLE FORM
EXHIBIT P  FIELD WORK ORDER/CHANGE ORDER

PROJECT NAME: [Contract Title]
FIELD WORK ORDER/CHANGE ORDER NO.: [FWO/CO #]
CONTRACT NUMBER: [Contract #]

TO: [Counterparty Name]
SUBJECT: Insert brief description of change
EFFECTIVE DATE: Insert Date

District and Contractor mutually agree to the following changes to Contract No. [Contract #]. Contractor is Directed to comply with the following changes to Contract No. [Contract #].

DESCRIPTION OF WORK
Enter detailed description of change

CONTRACT PRICE ADJUSTMENT
The total Contract Price of [Current Contract Price], exclusive of Washington State sales tax, shall be [increase/decrease] by $[FWO/CO $], for a revised Contract Price of $[New Contract Price].

TIME OF COMPLETION
The time for completion of the Work shall be increased by insert # of calendar days/shall be decreased by insert # of calendar days for a revised Contract Completion date of ____________.

EFFECTIVE DATE
The Effective Date of this FWO/CO [FWO/CO #] is the last date of signature by the District.

LEGAL EFFECT
The Contract is hereby modified to include the changes specified herein and this Field Work Order/Change Order is hereby made as a part of the Contract. The Work shall be performed and completed in strict compliance with the Contract Documents. The payments, as specified herein, shall constitute full compensation for furnishing all labor, materials, tools, equipment and incidentals as required to complete the Work.
The Contract Price adjustment and time extension (if required) in accordance to this Field Work Order/Change Order and pursuant to the Contract, as modified, shall also be in full payment and satisfaction of any rights or claims of the Contractor with respect to additional compensation, schedule adjustments due to specific or overall impacts including acceleration, inefficiencies, and schedule recovery, harm, damages, losses, costs, overhead, profit or expenses of the Contractor (including but not limited to the subcontractors, suppliers, laborers and materialmen of any tier) arising out of or due to any change or delay of the Work resulting directly or indirectly from this Field Work Order/Change Order.

This Field Work Order/Change Order will supplement and amend the Contract only insofar as specifically provided herein. All provisions of the Contract will apply hereto and, except as expressly provided herein, all other terms and conditions of the Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the District and the Contractor hereby mutually agree to comply with the changes to the Contract as of the Effective Date. Each undersigned warrants that he/she has the authority to execute this document and to bind his/her principal in accordance with the Contract Documents.

IN WITNESS WHEREOF, the District hereby directs the Contractor to comply with the changes to the Contract as of the Effective Date. If executed by Contractor, the Contractor acknowledges, approves and accepts the terms and conditions of this Contract change as of the Effective Date. The undersigned warrants that he/she has the authority to execute this document and to bind his/her principal in accordance with the Contract Documents.

Field Work Order/Change Order Acknowledged, Approved and Accepted:

[COUNTERPARTY NAME]  
PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY

By: __________________________________________  
Initiator  
Date: ________________  
________________________________________

Contractor’s Superintendent or other Authorized Signator

By: __________________________________________  
Project Manager  
Date: ________________  
________________________________________

** A mutually signed agreement is encouraged, however, the Contractor’s signature is not required for directive.

By: __________________________________________  
Department Director*  
Date: ________________  
________________________________________
SAMPLE FORM

*If necessary, pursuant to Resolution 17-14215*
EXHIBIT Q  NOT USED

EXHIBIT R  NOT USED

EXHIBIT S  SPECIFICATIONS
To be provided in a separate document

EXHIBIT T  CONTRACT DRAWINGS
To be provided in a separate document

EXHIBIT U  NOT USED

EXHIBIT V  NOT USED

EXHIBIT W  NOT USED
EXHIBIT X  EQUAL OPPORTUNITY CERTIFICATE OF COMPLIANCE

From:  [Counterparty Name] (Contractor)

To:  PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY ("District")

Reference Bid No. [Bid #]

Contractor certifies and warrants that:

1. During the performance of all Work related to the above referenced Project, Contractor and all Subcontractors, persons, firms, corporations or other entities furnishing labor, employee benefits, materials, equipment and/or services in connection with the Project, at the request of and for or on behalf of Contractor:

   a. Did not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin.

   b. Took affirmative action to ensure that applicants were employed, and that employees were treated during employment, without regard to their race, color, religion, sex, or national origin, including, but not limited to, employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

   c. Posted in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of the nondiscrimination clause contained in Specific Requirements, Equal Opportunity Clause, or as provided for by 41 CFR 60-1.4.

   d. In all solicitations or advertisements for employees stated that all qualified applicants would receive consideration for employment without regard to race, color, religion, sex, or national origin.

   e. Sent each labor union or representative of workers with which he/she/it has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers’ representative of the Contractor’s commitments under section 202 of Executive Order 11246 of September 24, 1965, and posted copies of said notice in conspicuous places available to employees and applicants for employment.

   f. Complied with all provisions of Executive Order 11246 of September 24, 1965.

   g. Included the provisions of the nondiscrimination clause contained in Specific Requirements, Equal Opportunity Clause, or as provided for by 41 CFR 60-1.4 in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the
Secretary of Labor pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions are binding upon each Subcontractor or vendor.

2. Contractor and all Subcontractors, persons, firms, corporations or other entities furnishing labor, employee benefits, materials, equipment and/or services in connection with the Project will comply with all document retention and inspection requirements set out in Specific Requirements, Equal Opportunity Clause, and those required by 41 CFR 60-1.4.

3. Contractor agrees to indemnify, defend and hold the District harmless from any and all claims, damages, fines or causes of action which result from the Contractor’s, or any Subcontractor, person, firm, corporation or other entity, furnishing labor, employee benefits, materials, equipment and/or services in connection with the Project, at the request of and for or on behalf of Contractor, failure to comply with the provisions of the nondiscrimination clause contained in Specific Requirements, Equal Opportunity Clause, or as provided for by 41 CFR 60-1.4, and/or any breach of this certification or any of the warranties provided herein.

4. This certification is made by the undersigned with a full understanding of the facts set forth herein, and for the purpose of inducing the District to accept the Project and make payment thereupon.

5. The person signing this document, regardless of whether he/she is signing in a representative capacity, specifically represents that he/she has reviewed the relevant records of the Contractor and has personal knowledge that the contents of this Certificate are complete, accurate and true. The undersigned also represents that he/she has been duly authorized to sign this Certificate and to make the representations set forth above on behalf of the Contractor and any entity claiming through the Contractor.

IN WITNESS WHEREOF, the undersigned has executed this instrument on behalf of the Contractor this ___ day of _________________, 20__, and certifies and declares under penalty of perjury under the laws of the State of Washington that the above is complete, accurate and true, and that he or she is fully authorized to act on behalf of the Contractor in this regard.

Contractor Name: [Counterparty Name]

Signature: ___________________________

Name (Print): ___________________________

Title: ___________________________

Date: ___________________________